



GRENDON UNDERWOOD PARISH COUNCIL

All correspondence to the Parish Clerk on clerk.gupc@outlook.com
Tel: 0787 368 3043 Web Site: <https://www.gupc.org.uk/>

Grendon Underwood Minutes of Parish Council Meeting Tuesday 25th March 2025 at 7.45pm

DRAFT Issue date 27th March 2025

Office of the Clerk

OPEN FORUM FOR RESIDENTS & STAKEHOLDERS

Prior to the meeting being formally constituted for Council business, the Chairman may hold a discretionary Open Forum, for contributions from Parishioners and other stakeholders attending, (under adjournment): Items requiring decisions must be deferred for inclusion in the next agenda.

Councillors Present: Cllr K Moloney, (Chair) Cllr Jackman, Cllr A Benfield, Cllr Martindale

Members of the Public present: none

1. Apologies – County Cllrs McPherson, Mahon, GU Parish Cllr Scanlon
2. Declaration of Interest. Cllr Benfield regards mowing.
3. Minutes of last meeting held on 25th February approved and signed by Cllr Moloney
4. **Matters arising from last meeting:**
 - 4.1 East-West Rail Defibrillator update – transfer of ownership : **ACTION**; Cllr Martindale to circulate transfer agreement for approval prior to handover of defibrillator to Springhill Residents Group.
 - 4.2 Saye & Sele grant application – awaiting decision. **NOTED**: Next meeting, April.
 - 4.3 Pond signs and life buoy – to review requirement – HSE guidance accepted. Full Council resolved to follow guidance.
 - 4.4 Resident report of disrepair of Main Street footpaths **NOTED**: Cllr Moloney reported County Head of Highways informed full inspections carried out in March and within BC test guidelines and therefore no repairs necessary at present. Recommended residents to use FixMyStreet.
5. **Planning**

25/00523/APP, Chapel conversion- no comment;
25/00481/APP, 86 Springhill Rd front extension- no comment;
25/00631/AGN, Brick Kiln Farm hay barn – no comment.

 - 5.1 To consider the Planning Enforcement re building works at The Grove-: **ACTION**: Council to draft response to planning application.
 - 5.2 To consider response to Bucks Local Plan invitation to comment- no comment
 - 5.3 To consider response to Winslow station invitation to comment- no comment
 - 5.4 Mega Prison – Cllr Moloney updated on ecology Teams meeting with MoJ held on 11th March. **NOTED**: Re-siting of badger sets, Black Hair Streak eggs, Great Crest Newts underway. Until ecology works are completed and signed off at County building works cannot commence. Estimated ecology project completion is 12 months.



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6. Finance

6.1 Expense claims- Approved Microsoft annual subscription £84.99

6.2 Invoices to pay: Approved Seagrave play equipment inspection £240.00

Approved E.ON quarterly street lighting Maintenance £45.60

6.3 Environment: Footpath Lighting energy tender: to consider the new contract for renewal of both MPANs rather than one currently – Cllr Martindale tabled a new contract to align both MPANs from 30/04/2028. **ACTION:** Approved - unanimous

Grass cutting - to approve 3 year/ annually variable rates Purchase Order PO250301 for grass cutting against accepted tender. **ACTION** – approved unanimous.

Cllr Martindale tabled a simple agreement for long term council commitments. Agreed to hold in the document register to be applied as necessary.

6.4 Grants/ incoming:

Winslow Rotary donation – a further £1000 has been awarded for additional play equipment. To be received upon receipt of new equipment purchase and installation invoice. **ACTION:** Cllr Moloney to obtain quotes for new piece of equipment.

HS2 church crossing – Cllr Moloney reported meeting of 17th March was positive. Independent engineer advised an easy remedy as two pairs of speed cushions and traffic islands to slow vehicles on Broadway bends. **NOTED:** County to consider viability, may take two months.

6.5 Grants/ outgoing:

Springhill Residents Group (SRG) - Application of £200 accepted and agreed unanimously by Council. Village Hall to invoice GUPC to a maximum £200 for hire charges for SRG fundraising hirings. **NOTED:** Grant effective 1st April 2025 to 31st March 2026. **ACTION:** Cllr Moloney to advise the SRG.

6.6 CCTV – Cllr Moloney advised of systems updates. All 8 cameras had been cleaned.

6.7 Website admin – Cllr Martindale advised on various website improvements.

6.8 County Devolution Agreement – Cllrs Jackman & Martindale noted the Agreement had not addressed any of the bars to acceptance from previous agreement-resolved to reject again. **ACTION:** Cllr Martindale to reply with brief reasoning.

6.9 To approve appointment of Internal Auditor & applicability of B&MKALC requirements – Cllr Martindale has obtained agreement. **NOTED:** Approved; unanimous to continue with current auditor.

7. Health & Safety

7.1 Playgrounds

MUGA bolts – Cllr Jackman reported that new bolts obtained. **ACTION:** To be fitted before next meeting.

Monthly play equipment inspection report received. Passed.

Seagrave annual play inspection report: Cllr Jackman confirmed response.

NOTED: report unanimously accepted.

7.2 Defibrillators – Cllr Moloney reported both inspections carried out on 25th March. Passed. **ACTION:** Cllr Moloney to log inspections to the National register.



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8. Reports from Stakeholders:

- 8.1 Village Hall Charity – Cllr Jackman reported audit approved.
- 8.2 Saye & Sele Charity – Cllr Jackman no updates since last meeting. Next meeting in April.
- 8.3 Springhill Residents Group – Grant application received and request for defibrillator received.
- 8.4 Faith Beaumont Charity – nothing to report since last meeting.
- 8.5 Thames Valley Police – Cllr Moloney reported on County Committee meeting with Police & Crime Commissioner, 14th March 2025- useful & informative in multiple areas of interest to GUPC.
- 8.6 Energy from Waste – Cllr Moloney nothing to report.

9. Community:

- 9.1 Arrangements for VE Day – community arrangements in progress.
- 9.2 Drug Awareness Event at Village Hall on 20 March well accepted. Council noted its gratitude for support from Mr & Mrs Benfield & Cllr Scanlon..
- 9.3 HS2/EKFB - sponsored litter pick date revised to 2nd April.

10. Personnel - Confidential Information;

The Parish Council made a Resolution to exclude the public from this part of the meeting in accordance with Public Bodies (admission to meetings) Act 1960.

11. **Open Forum for Members Only** (under adjournment) for Councillors to bring items to go on the agenda, for discussion at the next meeting

- 11.1 To consider new Policies – Casual Vacancy Policy – Cllr Martindale proposed.

ACTION: resolved to accept; unanimous.

12. **Date of next Meeting** - 22nd April 2025- confirmed.

Annual Meeting Schedule posted to website as per statute- noted.

The Chairman closed the meeting at 21.00 hrs.